

Venue & Parking

The **Waitakere Community Resource Centre** is located at **8 Ratanui St, Henderson**. Access is up the service lane directly behind the shops – we are on top of the grassy bank, next to Harvey Norman.

If driving please note there is **no visitor parking on site**, your best parking options are:

- The multi-storey Wilsons car park, entrance off Trading Place, \$1.00 per hour
- Public car park on Corbans Hill, Great North Rd (5 min walk) \$4.00 per day
- Public car park next to the Falls restaurant, Alderman Drive, (5min walk) \$4.00 per day
- Henderson Valley Rd, just under railway bridge, (5 min walk) 3 hour free parking.
- Side Roads – free, with a walk.

If taking public transport, you can catch a train to Henderson Station and walk for 5 minutes up to Ratanui St or catch a bus and alight across from Unitec. Check out <https://at.govt.nz/bus-train-ferry/> for your public transport options.



Venue map

About the Waitakere Community Resource Centre

The Waitakere Community Resource Centre is based in the heart of Henderson, and provides

- A large meeting room space for hire—for up to 40 people
- Seven affordable offices for rental by not-for-profit organisations.

To find out more about the Waitakere Community Resource Centre please call us on (09) 838-7903 or come in and see the space for yourself, discuss your needs with our team and meet some of the people who work here.

The Waitakere Community Resource Centre is managed by Community Waitakere. Our vision is for a sustainable Waitakere with thriving, connected communities. To find out more, please visit our website at www.communitywaitakere.org.nz

Take your organisation to new heights

Community Waitakere Training Courses 2017



Community Training Courses 2017

Mark these dates in your diaries - full course details will be available shortly

Date	Training Programme (all on Tuesdays 9.30am to 12.30pm)
9th March	Governance
21st March	Leading In Complex Times
4th April	Writing Winning Grant Applications—1st workshop
11th April	Writing Winning Grant Applications—2nd workshop
9th May	Workplace Communication: Exploring Influence & Impact
1st June	Recruiting Volunteers
8th June	Lottery & Crown Funding
13th June	Submission Writing
27th June	Reflective Practice
11 July	Facilitation Skills
28th June	Running Successful Meetings
12th July	Google Grants for Not For Profits
8th August	Community Funding; developing a strategic fundraising plan
22nd August	Conflict Resolution
5th September	Collaboration: Want to? Need to? Have to?
19th September	Thriving at Work
3rd October	Time Management
17th October	Leadership—TBC
14th November	Evaluation—TBC

What are you waiting for?

Designed specifically for community organisations, not-for-profit groups and individuals working within the social sector, these courses provide an easy, affordable and effective way to ensure that you and your staff have the necessary skills to be effective in your community.

Numbers are limited—bookings are essential - book now to avoid disappointment

Ways to register

Please advise which workshop you wish to attend and contact us via:

Email: mandy@communitywaitakere.org.nz

Phone: (09) 838 7903

Mail: Community Waitakere, PO Box 21-068, Henderson 0650, Auckland

Payment options

All courses are \$45.00 pp (including GST). Please make payment via:

Cheque: Payable to Community Waitakere Charitable Trust

Direct Credit: ASB - 12 3039 0827981 00 - with your name as reference.

Cancellations & refunds

Cancellation notice of more than 5 working days prior to the event is fully refundable, cancellation notice of less than 3 working days prior to the event NO REFUND. Substitution of attendees is allowed; written notice is required for cancellations and substitutions; no transfers between events.

Points to note

- Bookings are essential. All bookings must be paid prior to event or by arrangement with Community Waitakere.
- Course details are correct at time of publication, however dates, times, prices and venues may change. Any changes will be advised via email - please provide a correct email address during registration.
- Community Waitakere reserves the right to cancel workshop dates if event registration numbers are less than 10, in this instance full refunds will be given.
- If you are interested in a training, but unable to make the dates listed, please contact us to register your interest for an alternative date.
- Community Waitakere is committed to building community capacity, by providing workshops, gatherings, seminars and education which connect and strengthen communities. We are keen to support your professional development, so if you have any thoughts on training that you would like to see offered in the community, please contact mandy@communitywaitakere.org.nz

