



**MEETING ROOM INFORMATION
WAITAKERE COMMUNITY RESOURCE CENTRE
8 Ratanui Street, Henderson 0650**

**PHONE: 838-7903 FOR BOOKINGS
or email: mandy@communitywaitakere.org.nz**

Community Waitakere has a small meeting room at the above address. It is carpeted and can hold a meeting of between 30 – 50 people (dimensions: 10 metres x 6 metres).

Other available features:

- ⊗ Whiteboard**
- ⊗ Digital White Board**
- ⊗ White Screen**
- ⊗ Data Projector**
- ⊗ Overhead Projector**
- ⊗ Small television and video**
- ⊗ Chairs**
- ⊗ 5 Trestle Tables and two smaller tables**
- ⊗ Full kitchen facilities**

The room is available for hire during the week, at night and during the weekend. Coffee and tea is available for your use at an extra \$2 per person.

There is no parking on site during week days, but parking is available at night and on the weekends. The nearest public parking place is only five minutes walk away at The Falls carpark (\$3 for the day – pay and display) or at the Westfield Mall (maximum of four hours – free) or at the Wilson carpark above the Henderson Library, entrance via Trading Place.